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ER 5-3596

Security 2

MAR 29 1954

MEMORANDUM FOR: Deputy Director (Plans)
Deputy Director (Intelligence)
Assistant Director for Communications
Assistant Director for Personnel
Director of Training

SUBJECT: CIA Classification Control System

REFERENCE: , dated 27 November 1953

1. established an internal program for implementing Executive Order 10501, dated 5 November 1953, subject: Safeguarding Official Information in the Interests of the Defense of the United States.
2. The Executive Order on 15 December 1953: (a) abolished the security classification RESTRICTED and the use of the words SECURITY INFORMATION, (b) reduced the number of agencies authorized to use any of the remaining three security classifications, and (c) placed responsibility for classification control on the heads of the agencies concerned.
3. CIA's Classification Control Program is still in the developmental stage. Most offices have designated an Assistant Classification Control Officer and delegated the authority to classify documents to a limited number of responsible officers. The CIA Classification Control Officer has issued an information bulletin to the designated Assistants giving preliminary working-level guidance for getting the program underway. He has also established a system for recording and publishing all changes in security classifications which originate with or are reported to the Agency.

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